

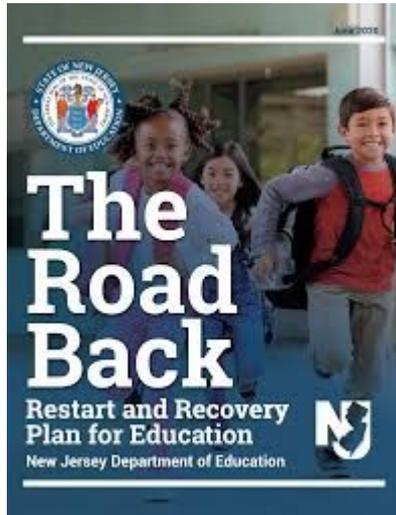
Readington Ready: Reopening Plan for Schools

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The Road Back: Restart and Recovery Plan for Education

This is the NJ DOE guidance document that provides us with a road map for reopening.



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Planning Committees and Partners

Staff and Administration Task Force (June)

Restart Committee (July)

Parent Focus Group (July)

Student Focus Groups (July)

Board of Education Meetings and Committees (July)

Partnerships: Hunterdon County Department of Health, sending region superintendents



Hunterdon County
Department of Health

www.co.hunterdon.nj.us/health.html



Plan Considerations

Our working groups functioned as teams in the following subcategories using best practice resources:

- Facilities and Transportation
- Governance and Operations
- Instruction
- Technology
- Wellness

Each category group considered three reopening scenarios:

- Virtual opening
- Traditional opening with restrictions
- A hybrid opening with reduced capacity (A/B Day, Week on/Week off, etc.)

Principles

Primary Principle: Provide for the health and safety of our staff and students while implementing a cohesive, consistent educational program amid a global pandemic.

Sub Principles Summarized from the NJDOE Restart and Recovery Plan:

Sub Principle 1: Reduce crowds and close contact.

Key tools and strategies:

- Masks
- Face Shields
- Social distancing (6 foot rule)
- Use of plexiglass barriers
- Classroom redesigns
- Reducing movement of students
- One-way hallways and stairwells
- Identifying possible “shifts” of staff and students (i.e. A/B Day)
- Reduction in students in areas such as cafeterias, gyms, recess

Sub Principle 2: Reduce mixing of students.

Key tools and strategies:

- Cohorting and batching of students
- Reducing movement of students
- One-way or limited hallways and stairwells
- Designate entry and exit points

Sub Principle 3: Monitor the prevalence of symptoms and spread in the schools and community.

Key tools and strategies:

- Daily “symptom-free” assurances from families
- Periodic temperature checks
- Educate children (and staff training) about signs and symptoms
- Isolation areas

Sub Principle 4: Sanitize, disinfect, and enhance cleaning protocols

Key tools and strategies:

- Personal hygiene
- Custodial sanitation and new standard protocols
- Wipes, cleaners, sanitizing stations for use by students and staff
- Area audits to reduce problematic surfaces

School Calendar

The school calendar will remain largely unchanged for the 2020-2021 school year.

Teacher in-services days will be September 1 and 2

First days for students will be September 3 and 4

- These first two days back for students will be **early dismissal days**.
- This will allow for an adjustment period to the proposed schedule. The afternoons will be used for meetings and assisting students who will be fully virtual.
- We propose September 3 and 4 to be in-person only and students will have projects to complete and pre-recorded videos to watch during the remote portion.

General Schedule Outline

Students will be divided into two cohorts by family/last name*. The cohorts are identified as **A** and **B**.

Cohort A will attend school in-person on **Monday and Tuesday** while **Cohort B** attends school remotely.

Cohort B will attend school in-person on **Thursday and Friday** while **Cohort A** attends school remotely.

Wednesdays will be early dismissal remote days for **all** students and staff (with some exceptions - see sample calendar).

- Remote Instruction will occur during early dismissal times on Wednesdays
- Afternoons will be used for office hours and teacher PD meetings

*Generally alphabetical but there are exceptions

General Schedule Outline

Rationale for the Schedule

Limiting the number of students in the buildings provides the required social distancing parameters and supports contact tracing, should the need arrive.

Wednesday fully remote allows teachers to pull small groups, check-in and have office hours for all learners. These days will also focus on fully remote learners.

Teachers will also have additional professional development/planning each Wednesday in the afternoon.

September 3 and 4 (A and B Day)

September 3

Morning: Cohort A students will attend school in-person. No virtual instruction will occur for Cohort B, they will have videos and other activities

Afternoon: Live meetings will be held for students who are fully virtual. Teacher planning and meeting time.

September 4

Morning: Cohort B students will attend school in-person. No virtual instruction will occur for Cohort A, they will have videos and other activities

Afternoon: Live meetings will be held for students who are fully virtual. Teacher planning and meeting time.

September Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
	1 Teacher PD	2 Teacher PD	3 A Day Early Dismissal	4 B Day Early Dismissal
7 Labor Day	8 A Day	9 A Day	10 B Day	11 B Day
14 A Day	15 A Day	16 Virtual	17 B Day	18 B Day
21 A Day	22 A Day	23 Virtual	24 B Day	25 B Day
28 Yom Kippur	29 A Day	30 A Day	1 B Day	2 B Day

Scheduling - Equity and Special Populations

Students with an Individualized Education Plan (IEP) and receive their program in a **fully self-contained classroom** will attend school 4 days out of the week. They will also have virtual sessions on Wednesdays.

Students in our **ESL program** will also attend school 4 days each week and have virtual sessions on Wednesdays.

Parents will receive notification if their child is eligible for this 4 day/week program by the Pupil Services Office.

Health and Safety Measures - General Wellness

Parental assurance of temperature check prior to getting on the bus or driving to school through an online system. There will be assurance for staff also.

Training for all staff and students regarding signs and symptoms to allow for the visual inspection of students upon arrival.

Random temperature checks at school and/or follow-up for those parents who have not submitted the assurance prior to the start of school.

Hand sanitizer throughout our school building hallways and in each classroom.

Hand washing to be built into schedules. Many classrooms have sinks.

Pandemic Response team will be convened in each building.

Health and Safety Measures - Masks and Barriers

Mask/Face Covering wearing:

- Masks are required for all staff and visitors during the school day unless it inhibits an individual's health.
- Masks are also required for students in all settings except when instructed by a teacher. There is flexibility in cases where mask wearing inhibits a student's health.

Plexiglass barriers will be provided in high-traffic areas (main office) and close contact areas (therapy rooms). Barriers may also be used in some classrooms.

Face shields may be used in some areas also as added protection.

Health and Safety Measures - Reducing Crowds and Close Contact

Various entry and departure points during arrival and dismissal.

Markings in hallways for one-way foot traffic (if possible) and to maintain social distancing.

Reduced number of students in the cafeteria for lunch.

Gym classes to be held outside as much as possible. Locker Rooms will be closed - students must be prepared for gym class with appropriate clothing.

Less cooperative learning or “group work” and no sharing materials, unless materials are cleaned.

Health and Safety Measures - Facilities & Cleaning

Enhanced rigorous cleaning and disinfecting protocols, including:

- Scheduled times for handwashing by staff and students:
 - Upon entry to buses and building
 - Upon re-entry to classrooms from bathrooms
 - Before and after lunch / recess
 - Other times throughout the school day based on individual building schedules
- Concentration on areas of congregation as well as commonly touched surfaces
- Soap, hand sanitizing gel, disinfecting wipes and spray bottles throughout the district
- Use of electrostatic disinfectant spray cleaners on daily basis in key areas
- Design of busing routes, lunch schedule and recess to accommodate cleaning in between

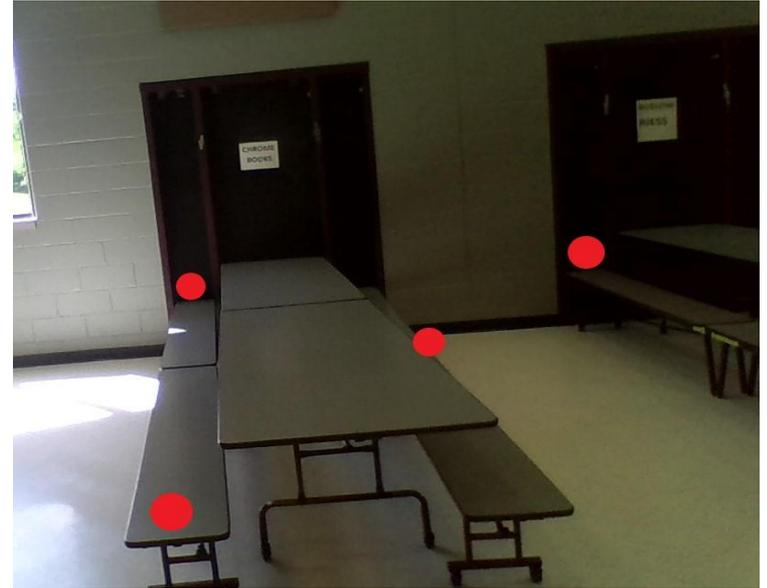
Assignment of one maintenance staff member to each building, and adjustment of schedule of evening personnel (Pritchard) to assist in cleaning during daytime

HVAC system and classroom adjustments to increase passive air flow from outside

Health and Safety Measures - Classroom



Health and Safety Measures - Cafeteria



Wellness

The NJDOE guidance document recognizes that attention to the physical and social and emotional wellness of students, staff, and parents, along with a strong school culture and climate is critical to a child's academic success.

Readington School District deeply values the social and emotional well-being of every student, staff member, and parent/guardian throughout the community. The NJDOE understands that as an educator's social and emotional wellness improves, they are more equipped to successfully support a child's social, emotional, and academic needs. This section outlines the district's commitment to adult and student SEL and what that will look like in a hybrid model.

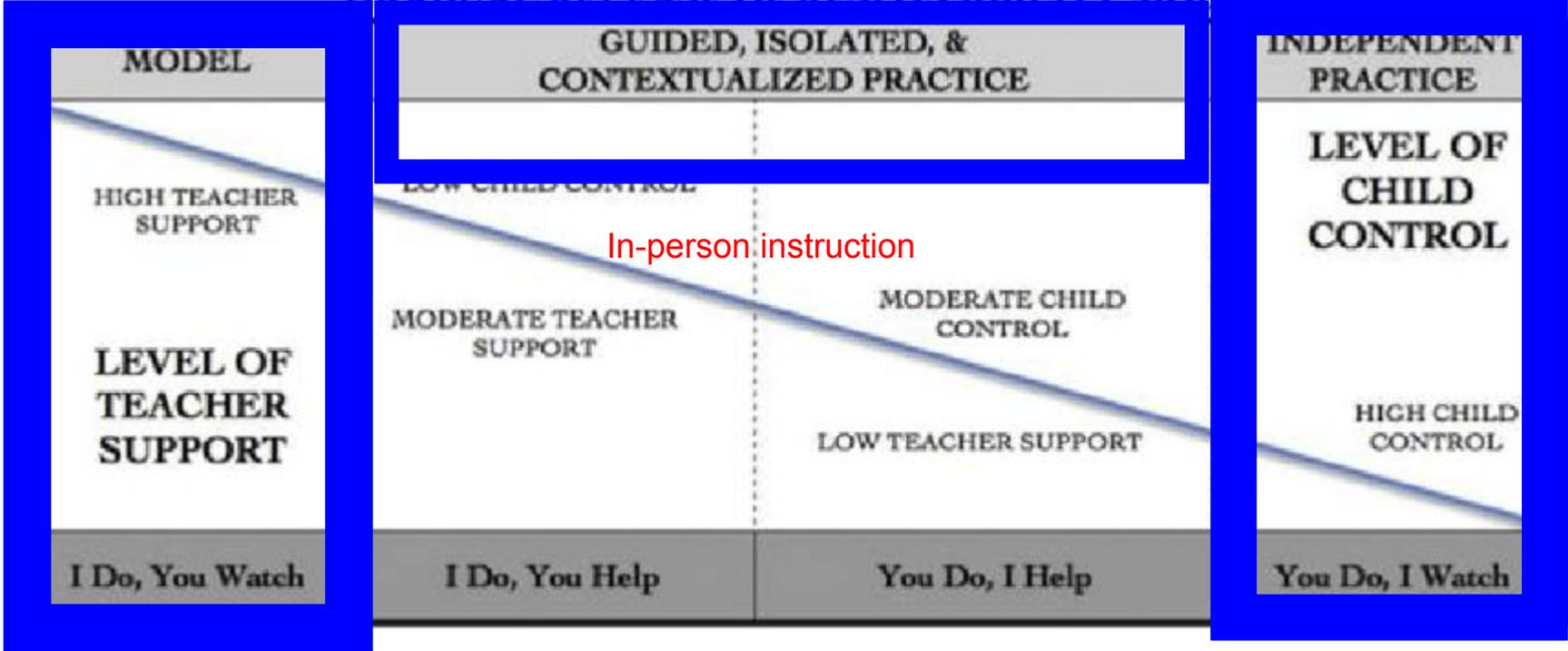
Social and Emotional Wellness

The district has made plans to provide support, education, and explicit instruction in the area of social emotional learning. These practices, strategies, tools, and supports will be integrated into the daily academic curricula. They will focus on self-care, resilience, self-management, social awareness and diversity, and relationship building that can be applied to school and home environments.

- Educator Well-Being
- Student Well-Being
- Parent/Guardian Well-Being

Instructional Delivery - Some Theory

GRADUAL RELEASE OF RESPONSIBILITY MODEL



All students, remote and in-person

Remote instruction

Instructional Delivery

It is our intent to return to full in-person learning at the earliest safe point during the school year. However, we are moving forward with hybrid for reopening schools.

Instruction will be aligned to the New Jersey Student Learning Standards.

Students at home and in school will follow the same class schedule. Students at home will log on for their periods of instruction daily. Student attendance will be counted as presented if they are logged on. Otherwise, they will be counted as absent.

Remote learning will include independent learning activities.

Instructional Delivery - Sample Schedule

	In-person	At home (virtual)
Math 8:30-9:30	Lesson model 8:30-8:50	Lesson model 8:30-8:50
	Guided practice 8:50-9:30	Independent practice 8:50-9:30
Reading 9:30-11:00	Mini Lesson 9:30-10:00	Mini Lesson 9:30-10:00
	Individual conferences and guided reading 10:00-11:00	Independent reading and activities 10:00-11:00
Snack 11:00-11:15	Snack	Snack and Take a Break
Extensions/SEL 11:15-12:00	SEL/Extension Activities	Choice activities or catch up on assignments
12:00-1:00	Lunch	Lunch
Specials 1:00-1:45	Music	Online music activities
Science 1:45-2:30	Intro to lesson 1:45-2:00	Intro to lesson 1:45-2:00
	Classwork	Independent work
Writing 2:30-3:30	Mini Lesson 2:30-3:00	Mini Lesson 2:30-3:00
	Individual conferences 3:00-3:30	Independent writing 3:00-3:30
		<i>I know I have to log in for lessons at 8:30, 9:30, 1:45 and 2:30</i>

Transportation

Designing of routes to minimize students on buses, balancing needs of parents

- A/B schedule shall greatly reduce the number of students on each bus route
- Usage of bus waivers to further reduce capacity for parents who drive their children daily
- Identification of families who choose 100% remote learning
- Encouragement of alternative means such as walking or biking when safe and appropriate
- No elimination of courtesy busing currently planned for, but an option if necessary

Requirement of face coverings and usage of hand sanitizer upon entry to vehicle, after self-check at home.

Assigned seating, with family members when feasible, loading from rear to front of vehicle.

Protective equipment and enhanced precautions for bus drivers.

Cleaning and disinfecting between tiered bus routes, and use of electrostatic cleaners twice daily.

Modified arrival and dismissal protocols, including for parent pickup and dropoff.

Technology

Chromebooks will be issued to all students in Kindergarten through 8th Grade.

All teachers will be issued laptops with video cameras and bluetooth headsets.

Classrooms will have interactive whiteboards that can be presented to remote learners.

Network resources and bandwidth will be monitored and managed to help accommodate remote learning demands.

Parent and student technical support will be available by emailing techsupport@readington.k12.nj.us

Training and Education

Staff - Additional summer training will include technology tools and platforms, hybrid classroom/live instruction training, and new Epson iProject. Sept. 1 and 2 Professional Days will also include training sessions.

Staff and students - COVID training on district policies and procedures for screening, PPE, and response to students and staff presenting symptoms.

Parents - Provide website with resources for families to use that provides tutorials and assistance with technology use for virtual learning. Provide training on overview of primary web-based technologies.

Substitutes - Substitute training will include Remote/hybrid instruction and COVID related information.

Kindergarten and Grade One

Our youngest students and their parents may need some additional support when it comes to learning about our Chromebooks and digital tools.

We have set aside time on Thursday, September 3 and Friday, September 4 for parents and students in grades K-1 to make an appointment to visit our schools and receive instruction from the teachers.

- Parents transport and attend with their child for a portion of the day (by appointment).
- Parents and students learn together from the teacher.
- Further details will come from building principals.

Accommodations

Now that the plan has been presented in more detail:

Staff can expect a follow-up email about accommodations that may be needed for return to work. Accommodations and discussions will occur on a case-by-case basis.

Parents can expect a follow-up email and survey from each school building to confirm your child's attendance, transportation, and any other accommodations. Again, these will be handled on a case-by-case basis.

The latest from the Department of Education allows parents to opt for a fully remote instructional program.

Fully Remote Option

The latest from the Department of Education allows parents to opt for a fully remote instructional program.

- Students/parents opting for a fully remote program will login everyday to the instruction occurring in the classroom.
- Further details will be forthcoming from the DOE and the district.

Timeline Moving Forward

July 31 - Parents will be notified if they are A or B day. We may be able to present options for child care assistance through our YMCA.

August 18 - Board of Education meeting for final plan approval. We are waiting for the DOE checklist before we BOE approve and submit.

August 19 - The approved plan will be sent to the county office for review.

Throughout August and into September:

- Additional staff training opportunities
- Virtual orientation meetings at school buildings
- Parent tutorials and training
- Plan implementation to be Readington Ready!

What does hybrid learning look like?

...a demo

Thanks!

